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December 18, 2015

**VIA CERTIFIED & REGULAR MAIL**

Freedom of Information Officer  
15 – E  
547 W. Jackson Blvd.  
Chicago, Illinois 60661

RE: ESTATE OF JAMES McHALE, deceased  
Date of Accident: December 7, 2015  
Our File Number: 2015064

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Dear Metra FOIA Officer:

We represent the Estate of James McHale regarding the accident which occurred on Monday, December 7, 2015, at the River Grove Metra station located at Thatcher Avenue and Arnold Street, River Grove, Illinois. James McHale was struck by an inbound Metra train (**Train No. 2202**) scheduled to arrive in Chicago at 6:13 a.m. The accident occurred at approximately 5:00 a.m.

It is my understanding that some form of Metra video camera and/or audio recorded this incident.

**The purpose of this letter is to request that METRA, its employees, agents, and third parties, maintain and preserve any and all videotapes, recordings, photographs, digital images, or video obtained via any on-board or otherwise surveillance, or other camera mounted on Metra Train No. 2202 and/or the River Grove Metra Station where this occurrence on December 7, 2015. These materials should be maintained in their current condition without any destructive testing, alteration, sale or loss of any videotapes or recordings.**

In addition, please maintain and preserve any and all downloads, recordings, engineer electronic control module, black box recordings and any other devices which registers the speed, braking, stopping and/or horn sounding of the train in the above-referenced matter.

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Kindly contact my office to make arrangements for duplication of any videotape or digital footage.

If you have any questions, please call me immediately. Thank you in advance for your anticipated cooperation and attention to this matter.

Very truly yours,

HEALY SCANLON

By:   
Matthew M. Gannon

MMG/ji